



Switched-On
ONLINE

Switched-On Online[©]
Student Progress
User Guide

Student Progress

Student Progress is a page you will likely find most valuable and useful, as it provides you a quick view of your students daily activity. Click the **Progress** button to open a page displaying recent student activity. Each time a student completes an activity in a course that is assigned to you, a new listing appears on the **Student Progress** page. Think of this area as a “Teacher To-Do” list. Just as with any “to-do” list, you remove an item from the list after it is completed. It is important to keep this list cleared off, removing items as you review and grade them.

In addition to the student name, each new listing contains complete assignment information; including the course name, unit number, assignment title, date and time (MST) the assignment was submitted, assignment status, and student performance data; such as, the number of attempts, and the computer-generated score. Assignment statuses include:

1. **Complete** – The assignment was submitted with a passing score.
2. **Attention** – The teacher needs to check the assignment for a manually graded item or a student request for help on some part of it. This is the status all projects receive when they are submitted as complete, because all projects are manually graded.
3. **Started** – No teacher action is required. This is an advisory that your student has begun a quiz or test. Do NOT delete these entries. The status automatically changes to Attention or Complete when the student submits the quiz or test as finished. If you remove this entry while the status is “Started”, you will NOT see the “Complete” or “Attention” status entry. If a student exits a quiz or test without clicking the Finish Assignment button, this entry, with the “Started” status in never replaced. This status does NOT apply to tests taken while in a CRx mode course.
4. **Attempt** – Indicates a lesson submitted that did not achieve the pass threshold. The student is still working in lessons with this status. It is NOT ready for grading at this time. This status only applies to lessons because they are the only assignment type to automatically loop back until the pass threshold is met.

Student Progress

The Student Progress list can be sorted and searched by Student, Course, Date and Status. Please note - this list displays only 750 entries. These represent the most recent items added to the list. It is possible that your Student Progress list contains many more items than this. In order to see those older items, you will need to remove items from the list of 750. Items older than six months will not be available. Please be aware that sorting by columns and searching will only affect items contained in this 750.

Select	Student	Course	Unit	Assignment	Date	Status	Attempts	Score
<input type="checkbox"/>	Liane,Deeley	World Geography (2010)	1	Quiz 1: Introduction to Geography	Wed Aug 18, 2010 03:50 PM	Started	1	10
<input type="checkbox"/>	Trisha,Hier	World Geography (2010)	1	Quiz 1: Introduction to Geography	Wed Aug 18, 2010 03:47 PM	Complete	1	92
<input type="checkbox"/>	Jessica,Adoni	Vietnam Era (2010)	1	Falling Dominoes	Wed Aug 18, 2010 03:42 PM	Attention	1	92
<input type="checkbox"/>	Trisha,Hier	World Geography (2010)	1	Geographic Tools: Graphs, Charts, and More	Wed Aug 18, 2010 03:30 PM	Attention	1	100
<input type="checkbox"/>	Jonathan,Tilford	Vietnam Era (2010)	1	Early History	Wed Aug 18, 2010 01:48 PM	Complete	1	100
<input type="checkbox"/>	Jessica,Adoni	Vietnam Era (2010)	1	Quiz 2: Vietnamese Nationalism	Wed Aug 18, 2010 01:46 PM	Complete	1	93
<input type="checkbox"/>	Liane,Deeley	World Geography (2010)	1	What Is Geography?	Wed Aug 18, 2010 01:44 PM	Attention	1	100
<input type="checkbox"/>	Robin,Henry	World Civilizations (2010)	1	Why Study History?	Wed Aug 18, 2010 10:58 AM	Attention	1	89
<input type="checkbox"/>	Brandon,Chen	World Geography (2010)	1	Geographic Tools: Globes and Maps	Wed Aug 18, 2010 10:56 AM	Attention	1	52
<input type="checkbox"/>	Shauna,Parker	Civil War (2010)	1	Development of Two Cultures-Part 1	Wed Aug 18, 2010 10:53 AM	Complete	2	97
<input type="checkbox"/>	Trisha,Hier	World Geography (2010)	1	Geographic Tools: Globes and Maps	Wed Aug 18, 2010 10:51 AM	Attention	1	91
<input type="checkbox"/>	Emily,Kane	Civil War (2010)	1	Development of Two Cultures-Part 1	Wed Aug 18, 2010 10:48 AM	Complete	1	98
<input type="checkbox"/>	Mason,Douglas	Vietnam Era (2010)	1	Early History	Wed Aug 18, 2010 10:47 AM	Complete	1	100
<input type="checkbox"/>	Hayden,Tucker	Civil War (2010)	1	Development of Two Cultures-Part 2	Wed Aug 18, 2010 10:44 AM	Complete	1	100
<input type="checkbox"/>	Cade,Grance	Civil War (2010)	1	Development of Two Cultures-Part 1	Wed Aug 18, 2010 10:42 AM	Complete	1	100

Showing 1 to 15 of 15 entries

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Student Progress (cont.)

Reviewing and Grading Work

Click the highlighted **Assignment** name. This takes you directly to the lesson for that specific student and removes the item from the **Student Progress** list.




Removing a Listing

There are two ways to remove an item from this list. You can click the checkbox in the **Select** column, and then click **Remove Selected Items** (delete multiple listings at the same time using this method). Alternately, once an item is viewed the listing is automatically removed.

Attention: You can still view work no longer on your **Progress** page by clicking the **Students** button or the **Grading** button. Any assignment needing your attention has an asterisk (*) beside the **Total Score** on the student **Assignment** page.

Sorting the Student Progress List

When you open the **Student Progress** page, you can sort the data on that page by clicking on the **Student**, **Course**, **Date** or **Status** column.

Click once and it orders your data in ascending order: click again and it sorts data into descending order. The default sort remains the same, in date order, with the most recent occurrence at the top. Look for the , , or  to the right of the column title to help you remember how you have the data sorted. The solid up or down arrowhead only appears next to the column name being used to currently sort the data.

If you happen to forget which columns you can use to sort your data, hover your cursor over a column heading, the cursor changes appearance.

Searching the List

At the top right of the list of assignments you see a **Search** box. This allows you to search for a specific student, course or status quickly and easily. Simply start typing the name, course name, or status (as shown on the previous page) and the items matching the entered criteria appear at the top of the list.

Student Progress (cont.)

In the example below, you see the data is sorted by the **Status** column (the arrow is displayed). Notice that sorting by the **Status** column allows me to group all of the assignments that need my attention at the top of the list. This includes assignments that students have unsuccessfully attempted and those that require teacher grading.

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Toggle Selection Remove Selected

Show 100 entries

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Showing 1 to 15 of 15 entries

Toggle Selection Remove Selected

Remember, the **Student Progress** box is your “To Do” list. Each assignment a student submits displays on this list, so you want to clear assignments out as you grade or review them. When click the **Assignment** title (the blue link) to open the assignment, the item is then dropped off your list. If you do not need to view an assignment, be sure to click the box beside it in the **Select** column and then click the **Remove Selected Items** button to clear them off your list.