



# **Credit Recovery (CRx) User Guide**

## Ignitia™ Credit Recovery (CRx)

Credit Recovery (**CRx**) is a feature in Ignitia that provides a unit pretest for most Ignitia courses. The feature allows students to “test out” of certain units. If you have a student you believe already knows part of the material covered in a course, yet has gaps in their learning, **CRx** may provide just the tool you need.

**NOTE:** At this time, there are some courses that are not eligible to assign in CRx mode. These include; High School Health, Physical Education, Essentials of Business, Essentials of Communication, Essentials of Mathematics, U.S. History (for use with AP courses), Calculus (for use with AP courses), Digital Arts, Media Studies, or Placement Test.

### How CRx Mode Works

**CRx** allows you to assign the student a pretest at the beginning of each unit in the course. If the student achieves a score at or above the predetermined **CRx Pass Threshold**, the program automatically skips the rest of the unit and the student is allowed to take the pretest for the next unit. They continue in this manner until either successfully completing the pretest for every unit in the course, or fail to achieve a passing score. If this happens the program requires the student to complete the unit assignments, before attempting the pretest for the next unit.

### For Example:

The school administrator sets the **CRx Pass Threshold** (on the **School Settings > Thresholds** page) to 90%.

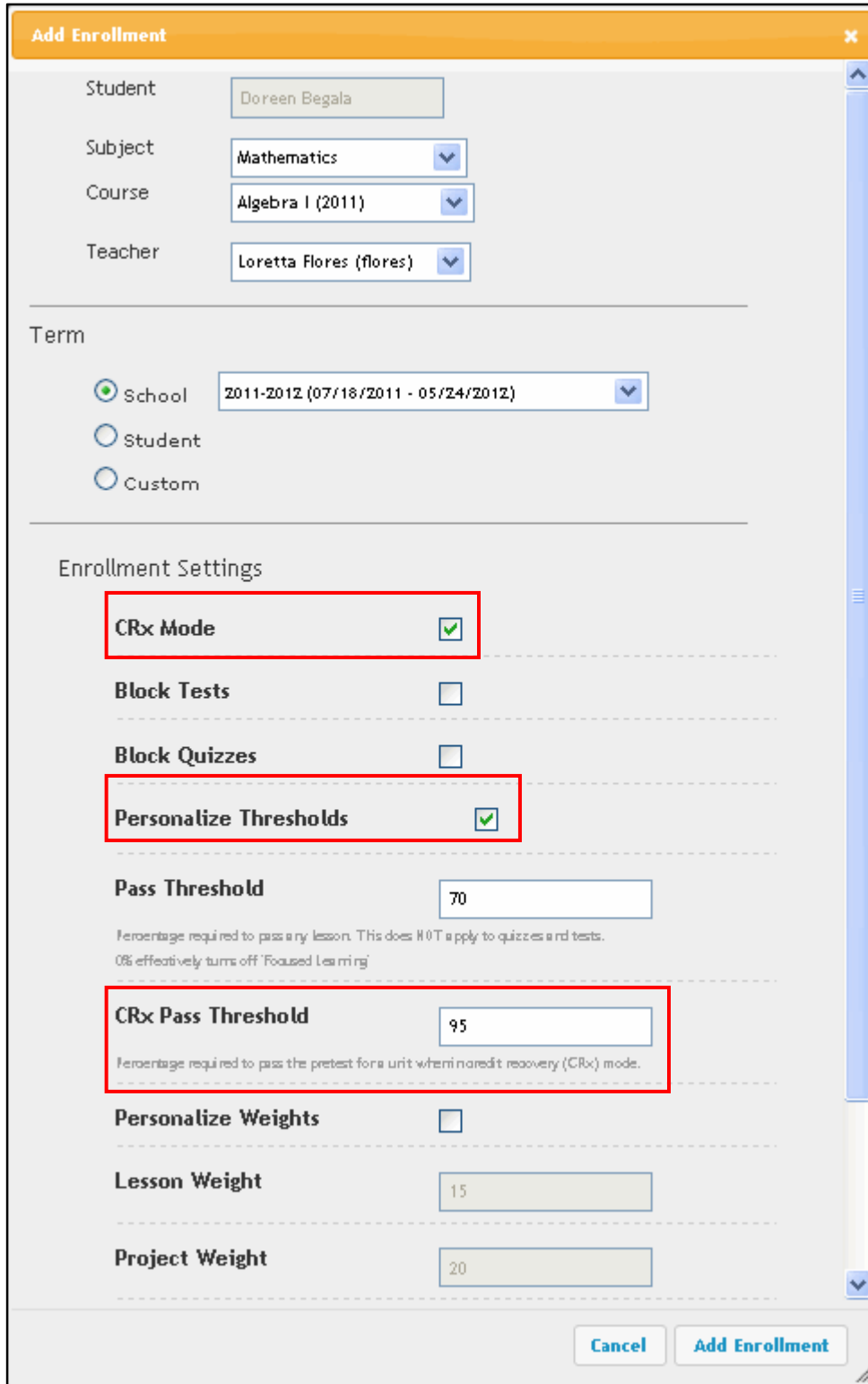
**CRx Pass Threshold:** the percentage students must achieve on pre-tests to test out of a unit in a CRx mode assigned course.

**CRx Pass Threshold** applies only to the original test for each unit of a course assigned in CRx mode. CRx (or credit recovery mode) is a way for you to assign a course in which students are presented with a pre-test for each unit in the course. If the student achieves a score at or above the **CRx Pass Threshold**, the other assignments in that unit are skipped and the student is assigned the pre-test for the next unit in that course. As long as the student achieves the **CRx Pass Threshold**, the assignments are skipped and the next pre-test is assigned. The score achieved on the pre-test is the unit score.

If the student does not achieve a score at or above the **CRx Pass Threshold**, the assignments in the associated unit are assigned to the student. There are several points to be aware of when this happens:

1. The regular **Pass Threshold** is used for all lessons in the unit.
2. Quizzes and the post-tests are treated as they are in any other course; meaning students have only one opportunity to complete a quiz or test and the score they achieve is the recorded score.
3. The score for the pre-test is discarded and the unit score is the cumulative of all lessons, quizzes and the post-test for the unit.

As the teacher (or administrator), I assign Algebra I to Doreen, selecting the **CRx Mode** option on the **Course Enrollment > Add Enrollment** page. If I have the correct permissions, I can also change the **CRx Pass Threshold** for this student in this course. I would put a checkmark in the **Personalize Thresholds** box and enter the new **CRx Pass Threshold** in the textbox beside that option.



**Add Enrollment**

Student: Doreen Begala

Subject: Mathematics

Course: Algebra I (2011)

Teacher: Loretta Flores (flores)

Term

School: 2011-2012 (07/18/2011 - 05/24/2012)

Student

Custom

Enrollment Settings

**CRx Mode**

Block Tests

Block Quizzes

**Personalize Thresholds**

Pass Threshold: 70  
Percentage required to pass any lesson. This does NOT apply to quizzes and tests.  
0% effectively turns off 'Focused Learning'

**CRx Pass Threshold**: 95  
Percentage required to pass the pretest for a unit when in credit recovery (CRx) mode.

Personalize Weights

Lesson Weight: 15

Project Weight: 20

Cancel Add Enrollment

After I click **Add Enrollment** and click **OK** on the confirmation box, Algebra I appears under the student's name on the **Course Enrollment** page.

**Course Enrollments**

View by student

View by course

Student:

Teacher:

Subject:

Course:

All Students

All Enrolled Students

All Non-Enrolled Students

All Enrollments For Criteria:

Goto Page  of 1

Results: 1 to 1 of 1

Begala, Doreen (begala)

<input type="checkbox"/>	Subject	Course	Teacher	Term	Actions
<input type="checkbox"/>	Mathematics	Algebra I (2011) (Active)	Flores, Loretta	2011-2012 (07/18/2011 - 05/24/2012)	<a href="#">Reschedule</a> <a href="#">Unenroll</a> <a href="#">Edit</a>

Goto Page  of 1

Results: 1 to 1 of 1

If I look at the **Gradebook / Grading** tab for this student, I can see that Algebra I is assigned in CRx Mode.

**Grading**
Action Required

View by student

View by course

Student:

Teacher:

Subject:

Course:

All Time-frames

2011-2012 (07/18/2011 - 05

Begin:

End:

Goto Page  of 1

Results: 1 to 1 of 1

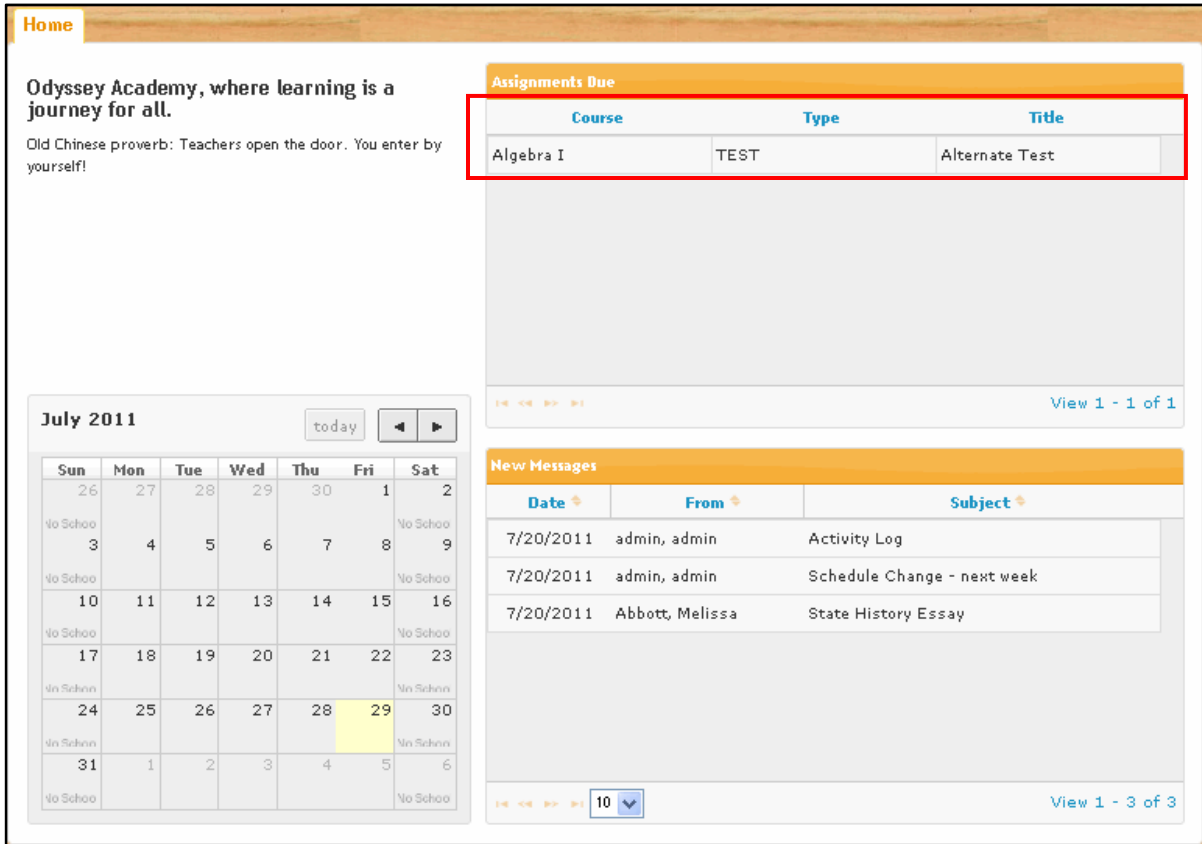
Begala, Doreen

	Course Name	Start	End	Progress	Score
+	Algebra I (2011) (Active) (CRx)	7/29/2011	5/24/2012	0%	0

Goto Page  of 1

Results: 1 to 1 of 1

The student logs in and selects **Algebra I** from her **Home** page.



**Home**

Odyssey Academy, where learning is a journey for all.  
Old Chinese proverb: Teachers open the door. You enter by yourself!

**July 2011** today

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	1	2
No School	3	4	5	6	7	No School
No School	10	11	12	13	14	15
No School	17	18	19	20	21	22
No School	24	25	26	27	28	29
No School	31	1	2	3	4	5
No School						No School

**Assignments Due**

Course	Type	Title
Algebra I	TEST	Alternate Test

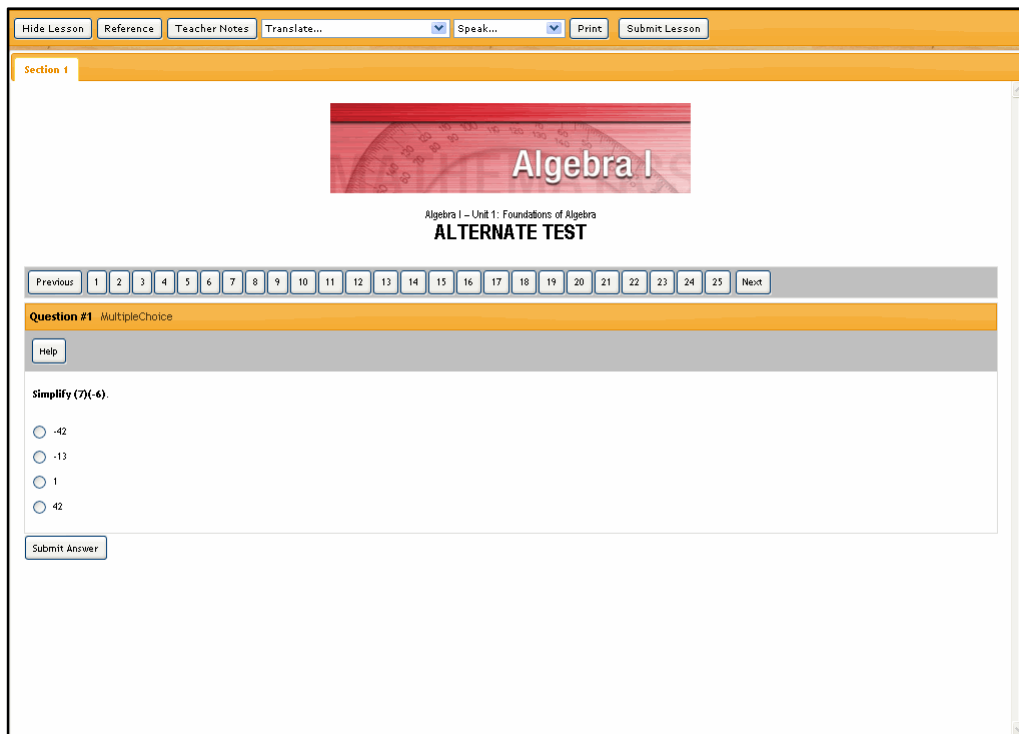
View 1 - 1 of 1

**New Messages**

Date	From	Subject
7/20/2011	admin, admin	Activity Log
7/20/2011	admin, admin	Schedule Change - next week
7/20/2011	Abbott, Melissa	State History Essay

View 1 - 3 of 3

When the student clicks **Algebra I**, she is reminded that quizzes and tests can only be attempted once. Upon clicking **OK**, the unit one pretest appears.



Hide Lesson Reference Teacher Notes Translate... Speak... Print Submit Lesson

**Section 1**

**Algebra I**

Algebra I - Unit 1: Foundations of Algebra

**ALTERNATE TEST**

Previous 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 Next

**Question #1** MultipleChoice

Help

Simplify  $7(-6)$ .

-42  
 -13  
 1  
 42

Submit Answer

## Some Things You Need to Know

- The school-wide (global) **CRx Pass Threshold** is set by the administrator on the **School Settings** page.
- The global **CRx Pass Threshold** can be overridden by the teacher for an individual student on the **Create Student** page or the **Edit Student** page, if the teacher has the correct permissions.
- The **CRx** feature can be activated for any CRx-able course when it is assigned to a student.
- Unit pretests are generated using the alternate unit test. If no alternate test is available, **CRx** cannot be used for that course.
- The student is assigned the pretest for subsequent units regardless of the score on a previous unit pretest. (This feature is not a placement test.)
- If the student must complete the lessons in a unit, the lesson **Pass Threshold** remains in effect.
- Teachers may customize (skip/block/assign) individual assignments with a unit as necessary.
- Pretest scores become the unit grade if the **CRx Pass Threshold** is met or exceeded. The pretest score is not included as part of the unit grade if the **CRx Pass Threshold** is not achieved and the student works through the assignments in the unit.

**NOTE: Block Tests** may be used with **CRx**. If you choose both of these features when you assign a course, you must then go to the **Grading** page for this student's course and remove the checkmark in the **Blocked** column beside the blocked assignment. (see example on the following page.) removing this checkmark allows the student to open the previously blocked assignment.

#	Unit Title	Skipped	Complete Date	Progress	Score		
1	FINANCIAL RESPONSIBILITY AND DECISION MAKING	<input type="checkbox"/>		0%	0		
Type	Title	Status	Blocked	Due Date	Complete Dat	Attempt	Score
REFERENCE	1. Course Overview	Assigned	<input type="checkbox"/>			0	0
LESSON	2. Introduction to Financial Litera	Assigned	<input type="checkbox"/>	1/28/2011		0	0
LESSON	3. Self-Assessment	Not Started	<input type="checkbox"/>	12/6/2011		0	0
LESSON	4. Taking Responsibility	Not Started	<input type="checkbox"/>	12/14/2011		0	0
QUIZ	5. Quiz 1: Overview of Financial L	Not Started	<input type="checkbox"/>	1/9/2012		0	0
QUIZ	6. Alternate Quiz 1—Form A: Ove	Skipped	<input type="checkbox"/>			0	0
QUIZ	7. Alternate Quiz 1—Form B: Ove	Skipped	<input type="checkbox"/>			0	0
LESSON	8. Finding and Evaluating Financia	Not Started	<input type="checkbox"/>	1/19/2012		0	0
PROJECT	9. Project: Reliable Financial Info	Not Started	<input type="checkbox"/>			0	0
QUIZ	10. Quiz 2: Financial Information	Not Started	<input type="checkbox"/>	1/27/2012		0	0
QUIZ	11. Alternate Quiz 2—Form A: Fin	Skipped	<input type="checkbox"/>			0	0
QUIZ	12. Alternate Quiz 2—Form B: Fin	Skipped	<input type="checkbox"/>			0	0
LESSON	13. Personal Financial Goals	Not Started	<input type="checkbox"/>	2/6/2012		0	0
LESSON	14. Decision-Making Process	Not Started	<input type="checkbox"/>	2/15/2012		0	0
PROJECT	15. Project: Making Decisions	Not Started	<input type="checkbox"/>			0	0
QUIZ	16. Quiz 3: Decision Making	Not Started	<input type="checkbox"/>	2/24/2012		0	0
QUIZ	17. Alternate Quiz 3—Form A: De	Skipped	<input type="checkbox"/>			0	0
QUIZ	18. Alternate Quiz 3—Form B: De	Skipped	<input type="checkbox"/>			0	0
PROJECT	19. Special Project	Skipped	<input type="checkbox"/>			0	0
LESSON	20. Review	Not Started	<input type="checkbox"/>	3/5/2012		0	0
TEST	21. Test	Not Started	<input checked="" type="checkbox"/>	3/20/2012		0	0

### Some Additional Information

If the **CRx Pass Threshold** is not met on a pretest, the application automatically assigns all default assignments in the unit and sets the status of the pretest to “Skipped”, so you, as the teacher do not see the score on the **Grading** page.

TEST	21. Test	Not Started ▾	<input type="checkbox"/>	1/27/2012		0	0	
TEST	22. Alternate Test	Skipped ▾	<input type="checkbox"/>	8/16/2011	7/29/2011 1	1	47.4	

You can see the score and review the pretest in a several ways:

1. Click the link in the **Actions** block on your **Home** page if there are questions that need manual grading or you can go to the **Gradebook > Action Required** page and select the assignment to open the assignment. You can grade the question(s) requiring manual grading and review the entire test.
2. Click the **Assignment Alerts** tab. You can see the score displayed for five days after it is submitted as complete. If you click the assignment, the pretest opens for you to review.
3. Go to the **Gradebook > Grading** page. Locate the student, expand the course and units to display the assignments. You can then
  - You will then see the Student’s score display to the far right of the assignment title.
  - Click the **Assignment Title** to review.



If the student did not achieve the **CRx Pass Threshold** the **Status** of the pretest (Alternate Test) was automatically reset to “Skipped”. If the assignment has any other status, the pretest score is factored into the overall grade for the unit.

If you **Reassign** the pretest (*Alttest*), all student work and grades are deleted. This data cannot be recovered. To prevent this, use “Skipped” not “Assigned” as the Status.